

Disability Services, Student Services

Guidelines for Readers Working in Examinations

A reader is a person who will read, on request, the following:

communication. Ordinarily this will be the person in the School who put the arrangements in place.

The use of a Reader should neither advantage nor disadvantage a student.

You must read accurately and clearly.

You must only read the questions and rubrics. You must not explain or clarify the meaning of text.

You must, if requested, give the spelling of a word that occurs in the question paper – otherwise spellings must not be given.

You must, if asked, give information regarding time elapsed and remaining.

Ordinarily, an additional 25% extra time for each examination will be allowed.

The Exams office (examinations@bangor.ac.uk) or an Adviser in Disability Services (disabilityservice@bangor.ac.uk) will be able to answer any queries you may have regarding the provision of Readers